

Fixed Income Investment Oversight Group Meeting – Florida PRIME
Meeting Minutes
July 30, 2019 10:00 a.m. Everglades Conference Room

Attending Members: Karen Chandler – *Director, Enterprise Risk Management*; Sooni Raymaker – *Chief Risk & Compliance Officer*; Sheilah Smith – *Director, Public Market Compliance*; Katy Wojciechowski – *Senior Investment Officer, Fixed Income*

Other Attendees: Annette Bullock – *Administrative Assistant (RMC)*; Lisa Collins – *Manager, Public Market Compliance*; Cherie Jeffries – *Director of Fixed Income Trading*; Mykel Kenton – *Manager, Public Market Compliance*; Mike McCauley – *Senior Officer, Investment Programs & Governance*; Richard Smith – *Senior Portfolio Manager, Short Term*

Minutes: Lisa Collins – *Manager, Public Market Compliance*

Agenda Topics

1. A conference call was conducted with Federated Portfolio Manager, Paige Wilhelm, to review stress test results for the quarter ended 06/30/19.

Conclusions:

In combination with various levels of increases in shareholder redemptions, the portfolio was tested against the following hypothetical events: a) an increase in the general level of short-term interest rates, b) a credit event representing various portions of the fund's portfolio, c) the widening of spreads, in various sectors, compared to the indexes to which portfolio securities are tied, and d) a combination of a, b, and c. See attached *Stress Testing Board Summary Report for Florida Local Government Investment Pool A (Q2 2019)*.

2. Follow-up Items:

None.

3. Compliance Review of June 2019 Data:

Conclusions:

- A. New Exceptions Report.

No exceptions were reported. See *Florida PRIME Compliance New Exceptions Report*.

- B. Open/Ongoing Exceptions Report:

No exceptions were reported. See *Florida PRIME Compliance Open/Ongoing Exceptions Report*.

- C. Affected Securities Report:

No Affected Securities were reported. See *Florida PRIME Compliance Affected Securities Report*.

4. Other Topics:

Performed the annual review of the Florida PRIME Risk Rankings, relative to the Investment Policy Statement (IPS) which became effective 07/25/2019. See *Appendix A, Florida PRIME Risk Rankings*.

Conclusions:

- A. Each IPS parameter is ranked "High" or "Low" with respect to the level of risk associated with a potential guideline breach. These rankings along with the frequency for independent verification are reviewed and approved by the FI-IOG on a minimum annual basis.
- B. No changes were recommended, and the current risk rankings were approved by the FI-IOG.
- C. SBA compliance staff will continue to perform independent testing of compliance parameters marked as "High" risk on a monthly basis, with the exception of the Net Asset Value test, which is verified daily.

5. Action Items:

None.