

**Fixed Income Investment Oversight Group Meeting - Florida PRIME**  
**Meeting Minutes**  
**November 30, 2017    2:30 p.m.    Gold Coast Room**

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**Attending Members:** Marcia Main – *Director, Enterprise Risk Management*; Sheilah Smith – *Director, Public Market Compliance*; Katy Wojciechowski – *Senior Investment Officer, Fixed Income*

**Members Not Present:** Karen Chandler – *Chief Risk & Compliance Officer*

**Other Attendees:** John Benton – *Senior Investment Policy Officer*; Kevin Ceurvorst – *Senior Portfolio Manager, Investment Grade Credit*; Lisa Collins – *Manager, Public Market Compliance*; Cherie Jeffries – *Director, Fixed Income Trading*; Mykel Kenton – *Manager, Public Market Compliance*; Mike McCauley – *Senior Officer, Investment Programs & Governance*

**Minutes:** Annette Bullock – *Administrative Assistant*

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**Agenda Topics**

1. Follow-up Item from 8/30/17:

After cross-referencing IPS parameters with Florida Statutes, Public Market Compliance and Enterprise Risk Management will review the Florida PRIME Compliance Risk Rankings for potential changes and present findings at the next meeting.

Conclusions:

Due to concurrent RMC projects (Governance, Risk, and Compliance review and the Charles River system upgrade), the completion of this action item has been postponed and will be addressed at a later date.

2. Compliance Review of October 2017 Data:

Conclusions:

A. No compliance violations were reported on the Federated checklist.

B. No discrepancies were identified in the verification of high risk parameters.

C. No extraordinary transactions or holdings were identified.

3. Other Topics:

No other topics were presented for discussion.

4. Action Items:

None.