

**Fixed Income Investment Oversight Group Meeting – Florida PRIME**  
**Meeting Minutes**  
**May 29, 2018 1:00 p.m. Panther Room**

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**Attending Members:** Karen Chandler – *Chief Risk & Compliance Officer*; Marcia Main – *Director, Enterprise Risk Management*; Sheilah Smith – *Director, Public Market Compliance*, Katy Wojciechowski – *Senior Investment Officer, Fixed Income*

**Members Not Present:**

**Other Attendees:** John Benton – *Senior Investment Policy Officer*; Kevin Ceurvorst – *Senior Portfolio Manager, Investment Grade Credit*; Lisa Collins – *Manager, Public Market Compliance*; Cherie Jeffries – *Director, Fixed Income Trading*; Melissa Macilveen – *Financial Specialist II (FHCF)*; Joel Meyer – *Manager, Financial Operations (FHCF)*

**Minutes:** Lisa Collins – *Manager, Public Market Compliance*

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**Agenda Topics**

1. Follow-up Item from 12/20/17:

The Senior Officer, Investment Programs & Governance will meet with the CRCO and applicable RMC staff to review and discuss findings from the call with Federated regarding their performance reconciliation process.

Conclusions:

The Senior Officer, Investment Programs & Governance was not in attendance. This item will be discussed at the next FI-IOG meeting.

2. Compliance Review of April 2018 Data:

Conclusions:

- A. No compliance violations were reported on the Federated Checklist.
- B. No discrepancies were identified in the verification of high risk parameters.
- C. No extraordinary transactions or holdings were identified.

3. Other Topics:

No other topics were presented for discussion.

4. Action Item:

The Senior Officer, Investment Programs & Governance will meet with the CRCO and applicable RMC staff to review and discuss findings from the call with Federated regarding their performance reconciliation process.